**Madison County School Board
Student Field Trip Form**(Please attach supporting documentation)

Student group/Club: Click or tap here to enter text.

School center: Click or tap here to enter text.

Destination: Click or tap here to enter text.

Date(s) & times attending: Click or tap here to enter text. □day trip □overnight

(include departure and return dates and time)

Reason for attending: Click or tap here to enter text.

Field trip funding source: Click or tap here to enter text.

Field trip transportation funding source: Click or tap here to enter text.

Number of buses needed: Click or tap here to enter text.
**(\*\*Attach a copy of the completed transportation form\*\*)**Round trip miles: Click or tap here to enter text.

Number of students: Click or tap here to enter text.

Number of chaperones: Click or tap here to enter text.
*(****\*\*All non-school employee chaperones MUST be board approved volunteers\*\*)***

How will this trip relate to the standards Click or tap here to enter text.
**\*\*Attach teacher lesson plans and a list of students and chaperone names that will be attending. Also, please note that all field trips will be approved based on their support of educational standards and available funding\*\***

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Signature of sponsor Date

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Signature of principal Date

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Signature of funding coordinator Date

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Superintendent’s signature Date

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School Board Approval Date